

BROOME COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES

Regular Session

Minutes

February 4, 2010

Members Presents: President Eugene Burns, Margaret Coffey, Treasurer Tom Gray, Secretary Mary Jane Bolles, Ruth Levy, Cheryl Ebert, Constance Barnes, Caroline Quidort

Members Absent: Vice President Lanny Kipp, Mary Ann Thompson, Karima Legette

Advisory Members Present: Martin Gerchman, Ass't Budget Director BC
Dr. Patricia Gazda-Grace, Binghamton City School District

Also Present: Director Lisa Wise, County Attorney Peter DeWind, Union/Library President Blanche Birtch, Kathy McGrath, County Attorney's Office

Oath of Office 8:33 a.m.

Oath was administered to Board Members by Attorney P. DeWind. Those taking oath: M. Coffey and C. Ebert

Oath was administered by Attorney P. DeWind to Board Member C. Barnes after meeting was adjourned

Copies of oaths filled out by members and P. DeWind will notarize and file with the County Clerk's Office.

President E. Burns called the Library Board of Trustee meeting to order at 8:35 a.m.

No Public Comments

Amendments to the Agenda

Craft Fair brought up by R. Levy to be discussed under Reports by Planning Committee.

American Libraries article – Tough Times & Eight Ways to Deal w/Them brought up by R. Levy to be discussed at appropriate time during the meeting.

Minutes 2/4/2010 - continuedMinutes:

Cheryl Ebert motioned to accept the January 7, 2010 minutes as presented. Margaret Coffey seconded. With no abstentions or nays, motion carried.

Appointments & Resignations

Appointments Sarah Reid – Librarian II – upgraded to Head of Youth Services and will also perform Public Relations duties.

2 temp. PT custodians were approved

Marcel Denny – will supervise at DPW and the Library – Promoted to full time Custodial Supervisor in DPW with Broome County (on DPW payroll)

Trisha Denny has taken over the responsibilities at the Library during the day, with part time custodians at night.

Second week of custodian changes and is working out very well.

Discussion on Library making personnel changes.

Gerald Smith is coming back as County Historian (part time position) – Approval for appointment on agenda for February 18, 2010 Legislature as an appointed position.

REPORTS

Director: L. Wise

S. Bennett brought back from the Four County Library System to work at the front desk on days when help is needed as 3 circulation clerks are out on medical leave.

Backlog of DVDs not cataloged at the Four County System. L. Wise spoke to Four County Director, David Karre, and DVDs were returned within a week.

Construction Grant –Engineering study with Bearsch, Compeau, Knudson should be approved at the February 18, 2010 Legislative Session. More information when the Education, Culture and Recreation Committee meets.

Suzann Buchta, chair of the Education, Culture and Recreation Committee for the Legislature has invited local libraries to join in discussion at meeting on February 8, 2010 to discuss library funding.

Tools of History Grant – from the South Central Research Library Council. Gerald Smith will be digitizing a 19th Century photographic collection.

Board President: Eugene Burns

Met with B. Birtch and L. Wise on January 20, 2010 regarding issues of getting the office work done and needed personnel. Not all issues were resolved so discussion will continue.

Planning

Craft Fair – R. Levy to coordinate with Phelps Mansion during the holiday season. Discussion followed regarding parking, vendor's fee, day(s) and area(s) to run Craft Fair, set up, applications, electrical power, security, etc.

R. Levy to get further details and bring to next meeting.

OLD BUSINESS:

Food donations for book fines – discussion followed regarding, storage, CHOW to pick up and having it sometime during holiday season.

NEW BUSINESS:

Wiki – discussion followed regarding having board packets distributed by email. Consensus positive by all members. Trial for a couple of months.

Motion made by Caroline Quidort to have Board packets distributed by email. Margaret Coffey seconded. With no abstentions or nays, motion carried.

Workshop – Beyond Governance: Using your Volunteer Board as a Resource on May 20, 2010, will be held in BCPL. Contact director if you want to attend.

Code of Conduct – Combine 30 points in the Code to 11 points to cut down on redundancy for Policy manual and public.

Discussion regarding no smoking on Library property.

Motion made by Caroline Quidort to have no smoking on Library property. Constance Barnes and Cheryl Ebert seconded. With no abstentions or nays, motion carried.

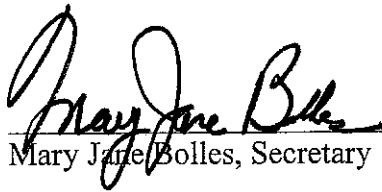
Code of Conduct to be reviewed during March meeting

Inter Library Loan and fees – Discussion on what patron should pay, where books come from, shipping costs, etc.

American Libraries article – Tough Times & Eight Ways to Deal w/Them – Discussion followed regarding ways to acquire periodicals and new books restored for the Library.

Presentation made by E. Burns to M. Coffey for recognition of service for her years as Board President and was awarded a Certificate of Appreciation.

Motion made by Eugene Burns to adjourn meeting. Margaret Coffey seconded. With no abstentions or nays, motion carried.



Mary Jane Bolles, Secretary