

BROOME COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES

Regular Session

Minutes
November 5, 2009

Members present: President Margaret Coffey, Vice President Lanny Kipp, Treasurer Tom Gray, Secretary Mary Jane Bolles, Ruth Levy, Cheryl Ebert, Mary Ann Thompson, Constance Barnes, Eugene Burns, Karima Legette, Norman Sweeney

Members absent: none

Advisory members

Present: Leigh Ann Scheider, Executive Assistant BC Executive; Andrew Block, Community Relations City of Binghamton

Advisory members

Absent: Dr. Patricia Gazda-Grace, Binghamton City School District; Katie Bertrand, BOCES

Also present: Library Administrative Secretary Sandra Ulbricht, Library/Union President Blanche Birtch, County Attorney Peter DeWind

President Margaret Coffey called the Library Board of Trustees' meeting to order at 8:35 am.

Public Comments: none

Amendments to the Agenda: none

Appointments & Resignations: Maria Trinca, YS librarian resigned effective 10/31/09

N. Sweeney motioned to accept the October Minutes as presented; Eugene Burns seconded. With no abstentions or nays, motion carried.

Standing Reports

Director: L. Wise

As drafted and included in the board packet. L. Wise absent from this meeting. No additional information.

November 5th Minutes - continued

Board President: M. Coffey

Per the request of M. Coffey, P. DeWind updated the board on the status of the NYS Construction Grant Solar Project. He stated that everything is in place for the current solar grant. There may be additional projects that can be added to this grant with matching funds of \$64,000 that will be available. Specifications and cost are being worked on. Because budget lines and availability of the funds are still being discussed, the resolutions for the hiring of engineering firm to do the study on whether or not the roof needs action before the solar panels are installed, as well as the approval by the County of putting the panels on the roof is going to the December legislative session.

P. DeWind advised that the solar panel project will be considered as a project of the library not the county as was previously thought and the library will receive the NYS Construction Grant monies. This means that the board would hire the engineering firm to do the study of the roof, which looks to be Bearsch Compeau Knudson Engineering firm. This company is familiar with the building and has quoted a cost of \$20,000 to do the study; a much lower bid than Delta Engineers. Because the \$20,000 to do the engineering study is not covered under the construction grant monies, the cost of that would come from the \$15,000 as a result of the Emergency Services rental and \$5,000 from the Trust Fund which would holds various contributions including the \$2,500 from the Historical Society and \$2,500 from the Friends if approved by the Board. This is an account that the library runs general contributions and grants through. The budget line to which the \$15,000 will come in is still being discussed. Based on the recommendations of the engineering study, the solar panel project would go out to bid. The library would retain the solar company to do the actual work on the roof.

E. Burns motion to proceed with the Solar Panel Project and secure the grants available which would involve by separate motion approving BCK and proceed with the necessary steps to do so. C. Barnes seconded the motion. With no abstentions or nays, motion carried.

R. Levy motioned to retain Bearsch Compeau Knudson Architects & Engineers, subject to County Legislative approval, for the amount of \$20,000 to fund the engineering study, to go out to bid or prepare the bid specs to hire the solar installer and to oversee the project. E. Burns seconded. With no abstentions or nays, motion carried.

November 5th Minutes – continued

OLD BUSINESS

1. A motion is needed from the board to approve the Memorandum Of Understanding with Broome County Office of Emergency Services to allow their move into the Technical Services area; to accept rental fees for November & December 2009 in the amount of \$2,000 and \$15,000 for 2010. P. DeWind advised that in the MOU it states that the rental cost will remain at \$15,000 unless the both parties agree to something else. The MOU is subject to County Budget approval. This will be treated as a chargeback and is contingent on each year's budget process. If not approved in the budget it will have to be dealt with at that time with negotiations or termination of the lease.

E. Burns motioned to accept the Memorandum of Understanding with Emergency Services; C. Ebert seconded. With no abstention or nays, motion carried.

2. A motion is needed to accept the \$2,500 from the Historical Society. Although the board feels that this does not address the situation, the Historical Society is a complimentary function of the library and the Board agrees to accept the \$2,500 and support their general function.

N. Sweeney motion to accept the \$2,500 from the Historical Society for 2010 solely. E. Burns seconded. With no abstentions or nays, motion carried.

Discussion followed regarding the meeting the Library Board Executive Committee had with the board members of the Historical Society, and the Executive Committee's request for monetary assistance for services offered by BCPL to be in the amount of \$7,500. The HS stated that they couldn't pay the \$7,500 but would take the request back to their full board for further consideration. This offer of \$2,500 is subsequent to that offer. The board agreed that this is something to be reviewed annually.

M. J. Bolles questioned what monies are provided by the HS as is indicated in their letter that this 'monetary donation is over and above that which is already provided by the HS in its annual budget for the library.

3. Vote taken via e-mail November 6th and in person to accept the \$121,500 NYS Construction Grant monies. All eleven (11) board members voted yes to accept. (attached)
4. Craft Show: Held over to review as a holiday event next year.

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NEW BUSINESS

1. L. Kipp, ch. of the Nominating Committee recommends the 2010 Slate of Officers as follows:

Eugene Burns	President
Lanny Kipp	Vice President
Tom Gray	Treasurer
Mary Jane Bolles	Secretary

R. Levy motioned to accept the slate of officers as offered by the Nominating Committee; M. Coffey seconded. With no abstentions or nays, motion carried.

L. Kipp advised that the Nominating Committee met to review the resumes of candidates for the position on the board that will be vacant in January. An extensive review of the candidates' education and talents that they could offer the library was done. The Committee also took into consideration financial concerns, not only of BCPL but also all county departments, and also the level of service that is provided both as a central library, and what the patrons of this library have been accustomed to. After in-depth discussion of the 12 candidates the committee chose two nominees to recommend to the full board. The bylaws also state that nominations can come from the floor. As his position as a board member, L. Kipp offered a third nominee to the board for consideration and asked for other nominations from the floor. With no other nominations from the floor, three candidates will be recommended to the County Executive for her review and selection, which will then go to the legislature for approval and appointment. P. DeWind advised that there is no limit on the number of candidates that can be sent over to the County Executive for consideration.

E. Burns motioned to accept candidate David McClintock for consideration of the County Executive for the position on the Library Board of Trustees; C. Barnes seconded. With no abstentions or nays, motion carried.

C. Ebert motioned to accept candidate Danielle Frazier for consideration of the County Executive for the position on the Library Board of Trustees; T. Gray seconded. With no abstentions or nays, motion carried.

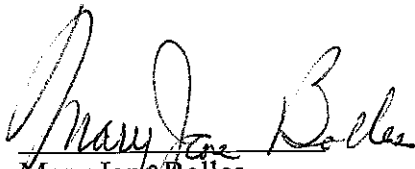
E. Burns motioned to accept candidate Caroline Quidort for consideration of the County Executive for the position on the Library Board of Trustees; L. Kipp seconded. With no abstentions or nays, motion carried.

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Letters will be sent to the candidates who were not selected after an appointment is made.

2. Library Artwork: Additional artwork that was added to the library collection for 2009: Shards of Glass Gallery donated two pieces of artwork that has been mounted in the Decker Room and Executive Fiala donated a picture of George F. Johnson that has been mounted in the rotunda. L. Kipp suggested that the picture of George F. Johnson be encased in plexiglas. M. Coffey will send a thank you letter to the Fiala family.
3. Friend's donation: *E. Burns motioned to accept the \$2,500 from the Friends to help fund the Solar engineering study; L. Kipp seconded. With no abstentions or nay, motion carried.*

With no further business to discuss, C. Ebert motioned to adjourn; L. Kipp seconded.


Mary Jane Bolles
Secretary