

BROOME COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES

Regular Session Minutes- September 10, 2020

Virtual meeting due to COVID-19

Members Present: Emily Backus, Jeffrey Boisvert, Eugene Burns, Margaret Coffey, Peter DeWind, Jennifer Embree, JoAnne Hanrahan, Kate Miller-Corcoran, Margaret Shiel, Sara Tarricone

Absent: Kathleen Jablonowski

Also Present: Interim Director Sherry Kowalski, BOCES Superintendent Allen Buyck

Call to Order: The meeting was called to order by P. DeWind at 6:03 pm

Public Comments: None

Amendments to the Agenda: None

Minutes of Last Board Meeting:

The August 2020 minutes were adopted.

Appointments and Resignations:

- Josias Bartram has been hired in the Library Director role; his start date is September 21, 2020.
- The board thanked Jennifer Keysor and Sherry Kowalski for filling interim roles while the search for a new director took place.
- The board highlighted the leadership that Sherry brought to her Interim Director role during the uncertainty of the COVID-19 pandemic.
- Both Jennifer and Sherry will resume their former roles at the library beginning September 21.

New Business:

Strategic Planning:

- Due to the pandemic, the state has moved the deadline for completing the strategic plan to 2021.
- The committee is moving forward with assessing community needs. The primary way that this is being captured is through a survey.
- K. Miller- Corcoran will be sending the board a link to take the survey. She asked the board to share the survey with other organizations and promote the survey by posting to personal social media pages.
- M. Coffey presented a motion to spend \$99 to upgrade the survey tool, Survey Monkey, so that more responses could be gathered. J. Boisvert seconded. The motion passed.

Envisionware Contract:

- A motion was presented by M. Shiel to approve the one-year extension of the Envisionware

BROOME COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES

Regular Session Minutes- September 10, 2020

Virtual meeting due to COVID-19

contract, J. Boisvert seconded. The board approved.

Olympus Energy:

- Jennifer Suwak will be working with the other interested parties to see if they are willing to negotiate; she will update the board and will not agree to anything without board approval.

Old Business:

Budget:

- S. Kowalski attended a Broome County budget meeting for department leaders held earlier in the day.
- Once a date for presenting to the Legislature is confirmed the board will be notified so that members can attend and show support for the library.

Director's Report:

NYS Construction Aid Grant

- The grant has been submitted to Four County Library System for review, it then will be sent to the state in October.
- J. Boisvert questioned the position of cameras in the documentation. He will follow up with S. Kowalski and Broome County Security to clarify the camera placement.
- Additionally, the name of the former director needs to be removed from the grant application.
- S. Kowalski will also follow up with Four County on the edits that need to be made before the grant is submitted to the state.

Additional Items:

Ahearn Room:

- The board discussed the need to replace the buckled rug in the Ahearn Room.
- P. DeWind asked S. Kowalski to contact Legal and Risk Management for more direction on what can be done to keep patrons safe while we investigate options for replacing the rug.

The meeting was adjourned at 6:58 pm.

Next Meeting:

Scheduled for Thu, October 8, 2020 at 5:30 pm.

*Respectfully submitted,
Sara Tarricone*