

BROOME COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES

Regular Session Minutes

March 2, 2017

Members Present: Nancy Abashian, Connie Barnes, Margaret Coffey, Kathy Jablonowski, Jesse Katen, Jennifer Monroe, Chelsea Reome, Wendy Stewart

Absent: Laura Evans, Margaret Shiel, Amoreena Wade

Also Present: Director Lisa Wise, CSEA President Michelle Ford, County Attorney Peter DeWind

Call to order: The meeting was called to order at by President Jesse Katen at 8:30 a.m.

Public Comments: Discussion of patron ban. Patron would like ban rescinded.

Amendments to the Agenda: Decision made to forego Executive Session today.

Four County Library System:

- Steve Bachman of 4CLS invited to explain changes to contracts below. Automation contract similar to previous.
- Changes in Purchase Services Contract effective 1/1/17 for other libraries will take effect for BCPL when we sign; made to address equity among member libraries so that no libraries are subsidizing cataloguing for others. AV processing no longer requires physical processing. Cataloguing and processing fees now separate. Currently each library is charged 25¢ for each item per catalogue (excluding a few items; e.g., magazines, interlibrary loans). 50¢ per item for processing, no fee for AV. In 2016, BCPL paid \$6000 cataloguing & processing; S. Bachman projects \$2700 for cataloguing this year but can't predict how much for processing.
- Discussion of long-outstanding items currently stalled at 4CLS that BCPL should have. S. Bachman said that these items are now at BCPL, and that changes to service will improve that turnaround, hopefully within two months
- L. Wise raised hacking incident in St. Louis and asked if Sirsi/Dynix taking measures here to protect. S. Bachman said he was sure Sirsi/Dynix had hacking problem under control, that hackers were able to overtake the system in St. Louis via the telephones.
- L. Wise noted that 3500 items in catalogue need to be deleted; S. Bachman assured her that 4CLS will work with Sirsi/Dynix on a mass delete.

Minutes of Last Board Meeting: Approved on a motion by M. Coffey, seconded by N. Abashian.

Appointments and Resignations: P. DeWind thanked for his service as he is leaving to assume new responsibilities.

REPORTS:

Board President: J. Katen:

- In April, discuss staff appreciation: M. Ford presented list of ideas from staff
- In April, plan 50th anniversary of Friends
- Update from Community Foundation: \$80 netted in interest
- County Executive: L. Wise, C. Barnes, M Coffey, and J. Katen met with Jason Garnar, who suggested making BCPL a special taxing district within City of Binghamton to stabilize funding and applying for money from hotel/motel tax fund to publicize, rebrand and disseminate info about BCPL. Would create RFP for specific purpose: hotel/motel money is for promoting the community. Discussion of whom to involve in writing the grant.
- SUNY Broome: Gerry Smith's local history class will be held here in Fall 2017. If this class succeeds, would like to offer more

Director: L. Wise:

- Update on patron who'd been banned outright for threats of violence. A letter was delivered to patron on 3/1/17 advising him that the temporary ban had been lifted and warning him that, should threats continue, a graduated ban will be implemented.
- Art Exhibit: Gerry Smith will use space as display for of items from the Broome County Historical Society. Motion to open space only to the BC Historical Society made by C. Barnes, seconded by K. Jablonowski.

NEW BUSINESS:

- Annual Report: Board commends L. Wise on annual report. Approved on a motion by W. Stewart, seconded by C. Reome.
- Envisionware Contract: Approved on a motion by K. Jablonowski, seconded by C. Reome.
- Automation Agreement: Approved on a motion by C. Barnes, seconded by N. Abashian.
- Purchasing Agreement: Approved on a motion by C. Reome, seconded by C. Barnes
- Possible Patron Ban (1) (Discussion): M. Coffey moves that we go with the warning and graduated ban if it escalates. Discussion of need to create policy to clarify, tighten language, and authorize L. Wise to have more authority to ban patrons. Ad hoc Code of Conduct committee struck with W. Stewart, chair, C. Reome, J. Katen. Motion to ban patron for the day if he acts out approved by M. Coffey, seconded by C. Barnes.
- Patron Ban (2): The patron who'd asked for his ban to be rescinded will be advised that the ban will remain in effect during the hours of 10-4. The person with whom the patron has an ongoing conflict will be advised to get a security escort for those

times when she needs to be on library premises outside of the hours of the ban.
Approved on a motion by M. Coffey, seconded by N. Abashian. C. Barnes abstained.

- Art Exhibits in the Library (Discussion): see above, Director's report.
- Suggestion made that we visit other libraries to improve/increase usage; various clubs and groups like Girl Scout troops meet in other libraries for free or low cost and that increases the borrowing of materials.

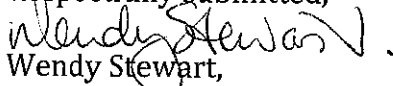
OLD BUSINESS:

- SUNY Broome: see above, Board President's report
- Fun with Fines next Monday-Friday: N. Abashian. Likely will be quarterly event.

EXECUTIVE SESSION: Personnel Issue deferred to April

Meeting adjourned at 9:41 a.m.

Respectfully submitted,


Wendy Stewart,
Secretary