

BROOME COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES

Regular Session Minutes

March 7, 2019

Members Present: Nancy Abashian, Connie Barnes, Margaret Coffey, Peter DeWind, Laura Evans, Kathleen Jablonowski, Margaret Shiel

Absent: Jesse Katen, Sara Tarricone

Also Present: Director Jacalyn Spoon, County Attorney Jennifer Suwak, Binghamton City School District Assistant Superintendent Karry Mullins

Call to Order: The meeting was called to order by P. DeWind at 8:40 a.m.

Public Comments:

Binghamton City School District Assistant Superintendent K. Mullins introduced herself; the Superintendent has been invited to attend the meeting as an Advisory Trustee.

Mr. Chapolo would like the board to reconsider his situation and was advised request an agenda item for a future meeting.

Amendments to the Agenda: None.

Minutes of Last Board Meeting: The minutes from January were approved as presented on a motion by C. Barnes, seconded by M. Coffey. The board did not have a quorum in February.

Appointments and Resignations:

S. Tarricone and N. Abashian will be reappointed by the legislature. W. Stewart has finished her term as a board member and does not seek reappointment. Eugene Burns has been suggested by the County to fill the Vestal seat.

Roger Luther has filled the position of Broome County Historian as of March 1. The County Historian is now supervised by the Deputy County Executive instead of the Library Director. Steve Steflik's last day is March 15, 2019.

Cara Cristanti is being assigned permanent full-time status.

The open Library Clerk position and part-time Custodian position are being filled, with anticipated start date of March 11.

Director's Report:

Chain of Authority policy for communication in emergencies will be rewritten and presented to board for approval.

Idea Kraft has provided a marketing proposal, and would like to present at the next board meeting.

The carpet that needs to be replaced due to fire damage will be covered by insurance.

A voluntary e-mail library news distribution list is being created.

Complimentary subscriptions to magazines are being pursued.

New Business:

Annual report to New York State was approved on a motion by M. Shiel, seconded by C. Barnes.
E-Rate Letter of Agency was approved on a motion by C. Barnes, seconded by K. Jablonowski.

Executive Session:

The board went into Executive Session at 9:45 a.m. on a motion by N. Abashian, seconded by M. Coffey.

The board returned to regular session at 10:14 a.m. on a motion by M. Shiel, seconded by C. Barnes.

The meeting was adjourned at 10:15 a.m.

Respectfully submitted,
Laura Evans