

BROOME COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES

Regular Session Minutes

May 2, 2019

Members Present: Nancy Abashian, G. Burns, Margaret Coffey, Peter DeWind, Kathleen Jablonowski, Sara Tarricone

Absent: Connie Barnes, Laura Evans, Jesse Katen, Margaret Shiel

Also Present: Director Jacalyn Spoon, County Attorney Robert Behnke, Michelle Ford and Christina Kramer

Call to Order: The meeting was called to order by P. DeWind at 8:32 a.m.

Public Comments: There were no public comments.

Amendments to the Agenda:

The Chain of Authority Policy was added.

Minutes of Last Board Meeting: The minutes from April were approved as presented on a motion by M. Coffey seconded by K. Jablonowski.

Appointments and Resignations:

K. Jablonowski presented a motion to approve the position of part-time Senior Account Clerk, seconded by N. Abashian.

N. Abashian, G. Burns and S. Tarricone were sworn into new terms on the board of trustees.

President's Report:

P. DeWind had a productive meeting with the Broome County Executive on April 10.

We have had two resignations from the Board of Directors. The Nominating Committee will meet to discuss identifying new candidates.

Director's Report-

A successful grant request of \$1,250 from the Community Foundation of South Central NY was written by Library Staff and will be accepted by the Friends of Broome County Library on behalf of the Library to be used towards adult programming. M. Coffey presented a motion to approve the funds seconded by K. Jablonowski. G. Burns abstained on voting on the motion due to conflict of interest.

The following contracts were accepted for renewal: Image Integrator at \$595.00, EZProxy from OCLC \$550, Hoopla \$16,000, and the Four County Library contract is up for renewal. N. Abashian presented a motion to approve the contract renewal seconded by S. Tarricone. The topic of the deaccession of unusable items owned by Broome County will be held over until the next board meeting for further discussion.

The budget cycle is beginning. J. Spoon will be seeking input from the board to assist with 2020 fiscal planning.

Old Business:

The Chain of Authority Policy needs to be updated. J. Spoon will circulate the updated version for the board to review prior to the June meeting.

New Business:

The motion to cancel the July 4 Board of Directors meeting was presented by K. Jablonowski seconded by N. Abashian.

Motion to move to Executive Session was presented by G. Burns, seconded by M. Coffey.

Executive Session began at 9:35 a.m. and ended at 9:45 a.m.

The meeting was adjourned at 9:45 a.m.

*Respectfully submitted,
Sara Tarricone*